



## 24 – 26th April 2012, Newbury Racecourse

### DATA PROTECTION NOTICE

By providing the personal Information required to register for BioTrinity you agree that OBN may contact you by post, telephone, email or fax to keep you updated on arrangements being made for this event. OBN will use Information in a manner reasonably required to run the Event. OBN does not sell, share, or rent Information to third parties. Any use of Information not disclosed here will only be made with your express permission. By providing the personal Information requested in the form, you agree that OBN may use the information for marketing, analysis and in order to audit the administration of grants.

If you do not wish your Information to be used in this way please write to OBN, Suite L, 11 Milton Park, Abingdon, OX14 4RS, UK or send an email to [events@obn.org.uk](mailto:events@obn.org.uk)

### Terms and Conditions

1. For the purposes of these terms and conditions, "the Company" shall mean Oxfordshire Bioscience Network Ltd (OBN), "the Event" shall mean the BioTrinity 2012 to be held in Newbury between 24th and 26th April 2012, "Organisation" shall mean as relevant to the person who has completed the delegate registration application form and/or the organisation which s/he is representing and "Premises" shall mean the Event venue.
2. The Organisation shall pay 100% of any fee due to the Company on booking and in advance of the Event taking place.
3. The Organisation acknowledges that failure to pay in accordance with Clause 2 above shall entitle the Company to refuse entry to or use of any space at the Event to the Organisation and/or its representative(s).
4. In the event that the Organisation cancels any reservation or part of any reservation the following cancellation charges shall apply:

If cancelled before 4 months from the date of the event:	20%
If cancelled between 60 days and 4 months from the date of the event:	40%
If cancelled between 30 days and 60 days from the date of the event:	75%
If cancelled less than 30 days from the date of the Event:	100% of the relevant fee.
5. The Organisation may substitute a delegate up to Monday 9th April 2012 provided that this is conveyed via email to the Company and also by completing a new on-line application form and stating in the relevant box on the form the name of the person s/he is replacing. The replacement delegate will take over the partnering meetings agreed by the original delegate, although these can be cancelled if the meetings are no longer relevant. Substitutions after this date will be charged an Admin Fee of £100.
6. The Company reserves the right to cancel the Event at any time in which case it shall refund any monies paid as at Clause 2 above. The Company shall have no further liability to the Organisation in such circumstances.
7. The Organisation shall obey the instructions and/or directions of any responsible member of the Company's staff and/or any responsible member of staff associated with the Premises and shall ensure that its representatives required to attend the Event shall do the same.
8. The Organisation shall comply with any rules and regulations associated with the Premises and shall ensure that its representatives required to attend the Event shall do the same.
9. The Organisation shall not sublet any exhibition space that it has booked at the Event.
10. The Organisation shall not apply any substance or coating, including without limitation any paint, lacquer or adhesive, to the Premises or to any property at the Premises.
11. The Organisation shall ensure timely set up of any display or part thereof of the Organisation as directed by the Company and not remove or dismantle any display or part thereof of the Organisation until 17.00 hrs on 26th April 2012 or unless advised to do so by the Company, but shall ensure removal of any such display by 19:00 hours on the same date.
12. Should the Organisation fail to remove any display as indicated in clause 11 the Company may remove the said display and dispose of as it sees fit and/or the Organisation shall reimburse the Company for any expenses the Company may incur.
13. The Company reserves the right to refuse entry to the Event to the Organisation and/or any person attending the Event because of the Organisation if the Company believes that it would be detrimental to the Company's business or property or the business or property of the venue provider to permit entry.
14. The Organisation shall take out full public liability insurance as appropriate to its activities at the Event.
15. The Company does not accept liability for loss or damage to the Organisation's property nor shall the Organisation hold the venue provider liable for any such loss or damage. Should the Company become liable to the Organisation despite this clause any such liability shall be limited to any fee paid in respect of the Event as at Clause 2 above.
16. Save where such claim or expense arises as a result of the Company's negligence the Organisation shall indemnify the Company against any claim or expense whether in respect of personal injury or damage to property or otherwise relating to its attendance or proposed attendance at the Event. For the avoidance of doubt this clause shall apply where the Company shall become liable should the venue provider not be able to honour any commitment to a third party.
17. The Company shall incur no liability to the Organisation if the Company is prevented or hindered by any cause whatsoever beyond its control from holding the Event and/or from making any provision at the Event and in particular but without prejudice to the generality of the foregoing by Act of God, war, riot, civil commotion, Government controls, restrictions or prohibitions or any other Government



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act or omission whether local or national, fire, flood, subsidence, sabotage, accident, strike or lock out and shall not be liable for any loss or damage resulting therefrom suffered by the Organisation.

18. The Company shall not be responsible for any information or the use of any information provided by the Organisation to a third party.
19. The Company offers no warranties in respect of services provided at the Event.
20. If a competent court declares any of these terms and conditions unenforceable all other terms and conditions shall remain of full force and effect and the unenforceable term and/or condition shall endure to the extent permissible.
21. These terms and conditions shall be governed by the laws of England.